

# Standards Committee



**Date & time**  
**Tuesday 29 April**  
**2008 at 10.30am**

**Place**  
**Committee Room B**  
County Hall,  
Kingston upon  
Thames  
Surrey, KT1 2DN

**Contact**  
Cheryl Hardman  
Room 122, County Hall  
  
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**Chief Executive**  
Richard Shaw

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email cherylh@surreycc.gov.uk.**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Cheryl Hardman on 020 8541 9075.**

## Members

\*Mr Nicolas Davies LVO JP DL (Chairman), +Mrs Angela Fraser DL (Banstead East) (Vice-Chairman), +Mr Victor Agarwal (Stanwell and Stanwell Moor), \*Ms Karen Heenan, +Mr Daniel Kee (Reigate North), +Mr Geoff Marlow (The Byfleets), \*Mr SFI Rutter, +Mr Chris Slyfield (Godalming North), +Mrs Jean Smith (Epsom and Ewell North)

+ = Appointed Member

\* = Independent Representative

## NOTES:

1. Members are requested to let the Democratic Services Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
2. Substitutions must be notified to the Democratic Services Officer by the absent Member or group representative at least half an hour in advance of the meeting.

**PART ONE - IN PUBLIC**

**REPORT COLOUR**

- 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS** **Agenda Item**
- To receive any apologies for absence and notices of substitutions
- 2 MINUTES OF THE LAST MEETING: 20 February 2008** **Green**
- To confirm the Minutes of the meeting of the Standards Committee held on 20 February 2008, which are attached.
- 3 DECLARATIONS OF INTERESTS** **Agenda Item**
- To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting.
- (Notes: Declarations of interest should be made on a form available from the Democratic Services Officer before the meeting.
- Members are reminded that in accordance with the Constitution any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee.)
- 4 QUESTIONS AND PETITIONS** **Agenda Item**
- To receive any questions or petitions.
- Notes:**
1. The deadline for Member's questions is 12.00pm four working days before the meeting.
  2. The deadline for public questions is seven days before the meeting.
  3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.
- 5 COMPLAINTS HANDLING PERFORMANCE 2007/08** **White**
- To note this end of year performance report and ensure that the Councils' complaints procedures are effective.
- Nigel Bartlett-Twivey (Customer Relations Manager, Services for Communities) will be in attendance.
- 6 DELIVERING THE GOODS: LOCAL STANDARDS IN ACTION SEVENTH ANNUAL ASSEMBLY OF STANDARDS COMMITTEES** **Agenda Item**
- To nominate delegates to the Seventh Annual Assembly of Standards Committees being held 13-14 October 2008 at the International Convention Centre in Birmingham.

**7 RECRUITMENT OF INDEPENDENT REPRESENTATIVES OF STANDARDS COMMITTEE: UPDATE**

**Agenda Item**

To receive an update on the recruitment of two Independent Representatives of Standards Committee.

**8 DATES OF FUTURE MEETINGS**

The date of the next scheduled meeting is 25 June 2008 at 10.30am.

The dates of future scheduled meetings are:

17 September 2008

12 November 2008

14 January 2009

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**RICHARD SHAW**  
Chief Executive

**Please note that a training session on initial assessments will follow the meeting. Lunch will be provided.**

**MOBILE TECHNOLOGY – ACCEPTABLE USE**

Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
  - Distract other people
  - Interrupt presentations and debates
- Mean that you miss a key part of the decision

**PLEASE:**

Either switch off your mobile phone/BlackBerry OR turn off its wireless/transmitter connection for the duration of the meeting.

*Thank you for your co-operation*

**Supporting Surrey County Council Values:**

<b>Supporting Surrey County Council Values:</b>			
Working with Others	Forward Thinking	Responsive and Reliable	Value for Money